



Moor First School

School Lane
Biddulph Moor
Stoke on Trent. ST8 7HR
Co- Headteachers: Mrs. S. J. Mayes & Mrs V Atherton
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14th November 2022

Dear Parents and Carers,

Re: Travel Plan Committee

Your child has volunteered to be on the Travel Plan Committee. As part of the work of the committee we ask for adult support, only of course if you or another member of your family is available (so please don't feel pressured into it.)

This would involve accompanying your child once a week to monitor parking outside of school. You would need to arrive by 8.40am, collect a high-visibility jacket, log book, pen and 'incorrect parking tickets'. You would then accompany your child while they monitor the parking situation around the school premises and in the case of violations help them to log these in the book and issue a ticket!

To aid this process, our Police Community Support Officer would like to meet with the all adults for a short training session commencing at 8.30am on Wednesday 23rd November. Please could you sign the permission slip and return it to the office as soon as possible.

We hope you can make this and would be grateful if you could complete the slip below. Thank you in anticipation.

Yours sincerely

Mrs S.J. Mayes
Co-Headteacher

Travel Plan Training Wednesday 23rd November - 8.30am

I give permission for my child _____ to be accompanied by a member of school staff, police or appropriate adult e.g. parent or grandparent to take part in the training and weekly morning Travel Plan monitoring of parking outside school if I am unable to accompany them. **Yes / No (Please circle)**

I am **able / unable (Please circle)** to accompany my child for their weekly morning Travel Plan monitoring of parking outside school.

I am **able / unable (Please circle)** to attend the training session above.

I am available on the following morning's _____

Signed Parent/ Carer _____ Date: _____

Staffordshire County Council

